

**RECORD OF PROCEEDINGS
RITTER PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR SESSION**

Meeting Date: Tuesday, September 13, 2022

The Board of Trustees of Ritter Public Library convened in regular session at 7:00 PM in the Ritter Public Library Community Room. Warden called the meeting to order with the following members and visitors present:

Lois Arnold	Present
Eileen Bulan	Present
Chad Coolidge	Present
Zack Dolyk	Absent
Pam Reese	Present
Sarah Ross	Present
Marie Warden	Present

Employees: C. Springer, A. Folley, S. Williamson

Visitors:

Certification of Notification:

Springer certified that a notice of the meeting had been published in the September 8, 2022 edition of the *Vermilion Photojournal*. In addition, to the Ritter Public Library social media outlets and Library Website.

Approval of Minutes:

Bulan moved that the August 2022 Special Board Meeting minutes be approved as presented, and Reese seconded. The motion passed unanimously.

Correspondence:

Public Comment:

Director's Report:

Springer reviewed the Director's report (attached).

Arnold suggested we post the pictures from Battle of the Books in the Library. She also asked that the Board be notified when those occur so that they can attend, if possible.

Facility Report:

Warden reviewed the Facility Manager's report (attached).

Williamson introduced himself.

Financial Report:

Springer reviewed the Fiscal Officer's report (attached).

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Reese moved to accept the financials as presented, and Warden seconded. The motion passed unanimously.

Old Business:

Director Search: Warden reviewed updates with the Director Search. Organizational Architecture (OA) reported that they are doing active candidate sourcing by posting on the OA website, social medias, and Constant Contact. They have the job posted on the RPL website, ALA, OLC, OhioNet, Association of Rural and Small Libraries, NEO-RLS, Indeed, and OPLIN. They are doing passive candidate sourcing as well. They have received 15 applications, completed 4 phone screens, and the first round of face to face meetings will be forthcoming.

We expect to get another update next Friday, as we are to get updates every two weeks.

New Business:

Knife Law Regulation Changes: Warden reviewed the changes with the new knife laws (attached).

While we do not need to change our policy, Arnold stated that we may want to add language that states you may not use knives in a dangerous manner. She will contact the Policy Committee and have those conversations.

Administration will meet with staff to discuss how to respond to the public, should there be any issues.

Move to Adjourn: Reese moved to adjourn and Bulan seconded. The motion passed unanimously. The meeting adjourned at 7:30PM.

The meeting adjourned until Tuesday, October 11, 2022 at 7:00 PM at the Ritter Public Library.

Caroline Springer
Fiscal Officer

Marie Warden
President – Board of Trustees